

Appendix 1

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST


Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Poplar Housing & Regeneration Community Association Limited
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Poplar Union 2 Cotall Street			
Post town	London		
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£47,500.00	

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Poplar Housing & Regeneration Community Association Limited
Address 167a East India Dock Road Poplar London E14 0EA
Registered number (where applicable) 03249344
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A S	A P	

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

The Premises will be a Community Centre operated by Poplar Housing and Regeneration Community Association Limited with a café facility for the sale of food and drinks including alcohol. A range of activities will take place which are not licensable activities (e.g. education classes/leisure activities/group meetings) and the premises will be available for hire.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for performing plays (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					

Tue			
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sat			
Sun			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Tue					
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	08.00	23.00			
			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Tue	08.00	23.00			
Wed	08.00	23.00			

Thur	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)</u>
Fri	08.00	23.00	
Sat	08.00	23.00	
Sun	09.00	21.00	

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>					
Mon	08.00	23.00						
Tue	08.00	23.00						
Wed	08.00	23.00				<u>State any seasonal variations for the playing of recorded music (please read guidance note 4)</u>		
Thur	08.00	23.00						
Fri	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)</u>					
Sat	08.00	23.00						
Sun	09.00	21.00						

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	08.00	23.00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	08.00	23.00	Please give further details here (please read guidance note 3)		
Wed	08.00	23.00			

Thur	08.00	23.00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)
Fri	08.00	23.00	
Sat	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sun	09.00	21.00	

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	08.00	23.00			
Tue	08.00	23.00			
Wed	08.00	23.00			
Thur	08.00	23.00			
Fri	08.00	23.00			
Sat	08.00	23.00			
Sun	09.00	21.00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name [REDACTED]
Address [REDACTED]
Postcode [REDACTED]
Personal licence number (if known) TBC
Issuing licensing authority (if known) TBC

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	08.00	23.00	
Tue	08.00	23.00	
Wed	08.00	23.00	
Thur	08.00	23.00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	08.00	23.00	
Sat	08.00	23.00	
Sun	09.00	21.00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

b) The prevention of crime and disorder

1. A suitable Closed-Circuit (CCTV) system will be operational at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
2. All staff will receive full training in respect of the Licensing Act 2003.

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

1. The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	19 December 2016
Capacity	Woods Whur 2014 Limited - Solicitors for the applicant

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Andrew Woods
Woods Whur 2014 Limited
Devonshire House
38 York Place

Post town	Leeds	Postcode	LS1 2ED
-----------	-------	----------	---------

Telephone number (if any)	[REDACTED]
---------------------------	------------

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

[REDACTED]

Appendix 2

Andrew Heron

From: Nicola Cadzow
Sent: 04 January 2017 08:45
To: 'Andrew Woods'; Andrew Heron; Amy Hayward; Licensing
Cc: [REDACTED]
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Follow Up Flag: Follow up
Flag Status: Completed

Hi Andrew

That's great.

Thank you, as have agreed the times and conditions for the application, nothing else is required from me at this time.

Licensing, as amendments to the hours and conditions have been agreed (see email trail), I have no objections to the New Premise License Application for Poplar Union 2 Cotall Street, London ref M/097346, as follows:-

Premises hours as follows:-

Monday to Saturday:- Licensable Activities Regulated Entertainment (live & recorded music), Anything of Similar description (description not given- please provide information), Supply of Alcohol until 22:30 hours, allowing 30 minutes for drink up time, music to background level) with premises closing at 23:00 hours (as per your application)

Sunday:- Licensable Activities Regulated Entertainment (live & recorded music), Anything of Similar description (description not given- please provide information), Supply of Alcohol until 20:30 hours, allowing 30 minutes for drink up time, music to background level) with premises closing at 21:00 hours (as per your application)

(1) The following conditions to be applied as below:-

- (a) No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- (b) Loudspeakers shall not be located in the entrance lobby or outside the premises building.
- (c) All windows and external doors shall be kept closed after **21:00 hours**, or at any time when regulated entertainment takes place, except for the immediate access & egress of persons.

Kind regards

Nicola Cadzow
Environmental Health Technical Officer
Noise Pollution Team
Environmental Protection
London Borough of Tower Hamlets

From: Andrew Woods [REDACTED]
Sent: 03 January 2017 18:01
To: Nicola Cadzow; Andrew Heron; Amy Hayward; Andrew Woods
Cc: [REDACTED]
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Hi Nicola

I have taken instructions and confirm that I am happy to agree your proposed times and proposed conditions.

I ticked the 'anything of a similar description' box although it is debatable as to whether we need this . As a community hall we will be holding various theatre events , performances of dance , open mike talks and debates etc etc.

As I have agreed your times and conditions do you need anything else from me?

Regards
Andy

Andrew Woods

[REDACTED]
[REDACTED]
[REDACTED]

From: Nicola Cadzow [REDACTED]
Sent: 23 December 2016 12:22
To: Andrew Woods
Cc: [REDACTED]
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Hi Andy

Great! I shall wait to hear from you in due course.

Kind regards

Nicola

From: Andrew Woods [REDACTED]
Sent: 23 December 2016 11:58
To: Nicola Cadzow
Cc: [REDACTED]
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Hi Nicola

Thanks for the e mail – I will take instructions and get back to you asap.

Andy

Andrew Woods

[REDACTED]
[REDACTED]
[REDACTED]

From: Nicola Cadzow [REDACTED]
Sent: 22 December 2016 12:10
To: Andrew Woods
Cc: [REDACTED]
Subject: New premise License Application - Poplar Union 2 Cottall Street, London ref M/097346

Dear Mr Woods

I am the Noise Officer who is looking at the Premise License Application for Poplar Union for 2 Cottall Street, ref M/097346.

I wish to discuss the following:-

- (1) The application is completed for the Licensing Objective for Prevention of Crime however I would be grateful if you could provide information regarding the other three Licensing Objectives. In particular for the Noise Team, to show how you propose to comply with the Licensing Objective for the Prevention of Public Nuisance.
- (2) The Application shows that the Licensable Activities: Regulated Entertainment (live & recorded music), Anything of Similar description (description not given- please provide information), Supply of Alcohol are until the same hours as the Premises Closing time.

I would consider the following hours:

Monday to Saturday:- Licensable Activities Regulated Entertainment (live & recorded music), Anything of Similar description (description not given- please provide information), Supply of Alcohol until 22:30 hours, allowing 30 minutes for drink up time, music to background level) with premises closing at 23:00 hours (as per your application)

Sunday:- Licensable Activities Regulated Entertainment (live & recorded music), Anything of Similar description (description not given- please provide information), Supply of Alcohol until 20:30 hours, allowing 30 minutes for drink up time, music to background level) with premises closing at 21:00 hours (as per your application)

- (3) The following conditions to apply as below:-

- (a) No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- (b) Loudspeakers shall not be located in the entrance lobby or outside the premises building.
- (c) All windows and external doors shall be kept closed after **21:00 hours**, or at any time when regulated entertainment takes place, except for the immediate access & egress of persons.

I await your response to the above at your earliest convenience.

Kind regards

Nicola Cadzow
Environmental Health Technical Officer
Noise Pollution Team

Appendix 3

Andrew Heron

From: Andrew Woods [REDACTED]
Sent: 04 January 2017 11:40
To: [REDACTED] Andrew Woods
Cc: Nicola Cadzow; Andrew Heron
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Follow Up Flag: Follow up
Flag Status: Completed

Hi Mark

Thanks for calling. I am happy to confirm that all the below conditions are agreed.

Regards
Andy

Andrew Woods

[REDACTED]

[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 4 January 2017 11:21
To: Andrew Woods
Cc: [REDACTED]
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Hi Andrew,

Good to speak to you today. Following our conversation please see the conditions we agreed:

1) A CCTV system to be put in place, the cameras are to be of sufficient quality so that peoples faces are clearly identifiable from the footage. The cameras are to be placed in such a way as they cover areas of the inside of the venue and the entrance.

The system is to record the footage and to keep it for a minimum of 30 days and a copy off CCTV footage is to be made available to Police or the Local Authority upon request and supplied within 24 hours.

While the premises are open to the public a member of staff must be on duty who can operate the CCTV system.

2) The premises will operate a Challenge 21 policy, all those who look under 21 years of age will asked for proof of age.

3) A incident record book is to be kept at the premises, this book will record all refusals of the sale of alcohol, all disorder and crimes that occur either in the premises or involve the premises customers, or any other incident of note.

Please can you reply to confirm that these conditions are acceptable.

Thanks

Mark

PC Mark Perry
Police Licensing Officer

From: Nicola Cadzow [REDACTED]
Sent: 04 January 2017 08:45
To: 'Andrew Woods'; Andrew Heron; Amy Hayward; Licensing
Cc: Cruickshank Alan D - HT; Perry MARK J - HT
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Hi Andrew

That's great.

Thank you, as have agreed the times and conditions for the application, nothing else is required from me at this time.

Licensing, as amendments to the hours and conditions have been agreed (see email trail), I have no objections to the New Premise License Application for Poplar Union 2 Cotall Street, London ref M/097346, as follows:-

Premises hours as follows:-

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Kind regards

Nicola Cadzow
Environmental Health Technical Officer
Noise Pollution Team

Environmental Protection
London Borough of Tower Hamlets

From: Andrew Woods [REDACTED]
Sent: 03 January 2017 18:01
To: Nicola Cadzow; Andrew Heron; Amy Hayward; Andrew Woods
Cc: [REDACTED]
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

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As I have agreed your times and conditions do you need anything else from me?

Regards
Andy

Andrew Woods

[REDACTED]
[REDACTED]
[REDACTED]

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Sent: 23 December 2016 12:22
To: Andrew Woods
Cc: [REDACTED]
Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

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Great! I shall wait to hear from you in due course.

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Nicola

From: Andrew Woods [REDACTED]
Sent: 23 December 2016 11:58
To: Nicola Cadzow

Cc: [REDACTED]

Subject: RE: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

Hi Nicola

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Andy

Andrew Woods

[REDACTED]

[REDACTED]

[REDACTED]

From: Nicola Cadzow [REDACTED]

Sent: 22 December 2016 12:10

To: Andrew Woods

Cc: [REDACTED]

Subject: New premise License Application - Poplar Union 2 Cotall Street, London ref M/097346

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- (3) The following conditions to apply as below:-

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(c) All windows and external doors shall be kept closed after **21:00 hours**, or at any time when regulated entertainment takes place, except for the immediate access & egress of persons.

I await your response to the above at your earliest convenience.

Kind regards

Nicola Cadzow
Environmental Health Technical Officer
Noise Pollution Team
Environmental Protection
London Borough of Tower Hamlets

*

Working Together for a Better Tower Hamlets
Web site : <http://www.towerhamlets.gov.uk>

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*

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Appendix 4

Andrew Heron

From: Andrew Woods [REDACTED]
Sent: 03 January 2017 18:05
To: James Gilley
Cc: Andrew Woods; Andrew Heron
Subject: RE: Licensing application Cottall Street YOUNG PERSONS

Follow Up Flag: Follow up
Flag Status: Completed

Hi James

I have spoken to the operators who fully understand your concerns – I wonder if you would be happy with the below proposals (my clients would be happy to consider any others). I appreciate that the first one is an all encompassing proposal but hopefully the second one deals with any issues over vulnerable children at night.

- Premises to be manned at all times by staff who will monitor Young Persons on the premises at all times.
- No unaccompanied persons under 16 on the premises after 2100?

Regards
Andy

Andrew Woods

[REDACTED]

[REDACTED]

[REDACTED]

From: James Gilley [REDACTED]
Sent: 22 December 2016 10:57
To: Andrew Woods
Subject: Licensing application Cottall Street

Dear Andrew

Re: your Licensing Act application in relation to Poplar Union – 2 Cottall Street London E14 6TL

there is insufficient information as to how you will ensure "the protection of children from harm".

Given the premises function is that of a Community Centre could you please be specific as to what steps your client intends ie regarding children/young people remaining on the premises late into the night - especially on school nights? Children/young people left unaccompanied, children who may be vulnerable to sexual exploitation etc..

Please do not hesitate to contact me should you wish to discuss any of the above

Yours
James

James Gilley
Local Authority Designated Officer (LADO)
Safeguarding Children's Hub

[Redacted]

[Redacted]

Through our practice, we help children, young people and their families to have safer and better lives

Working Together for a Better Tower Hamlets
Web site : <http://www.towerhamlets.gov.uk>

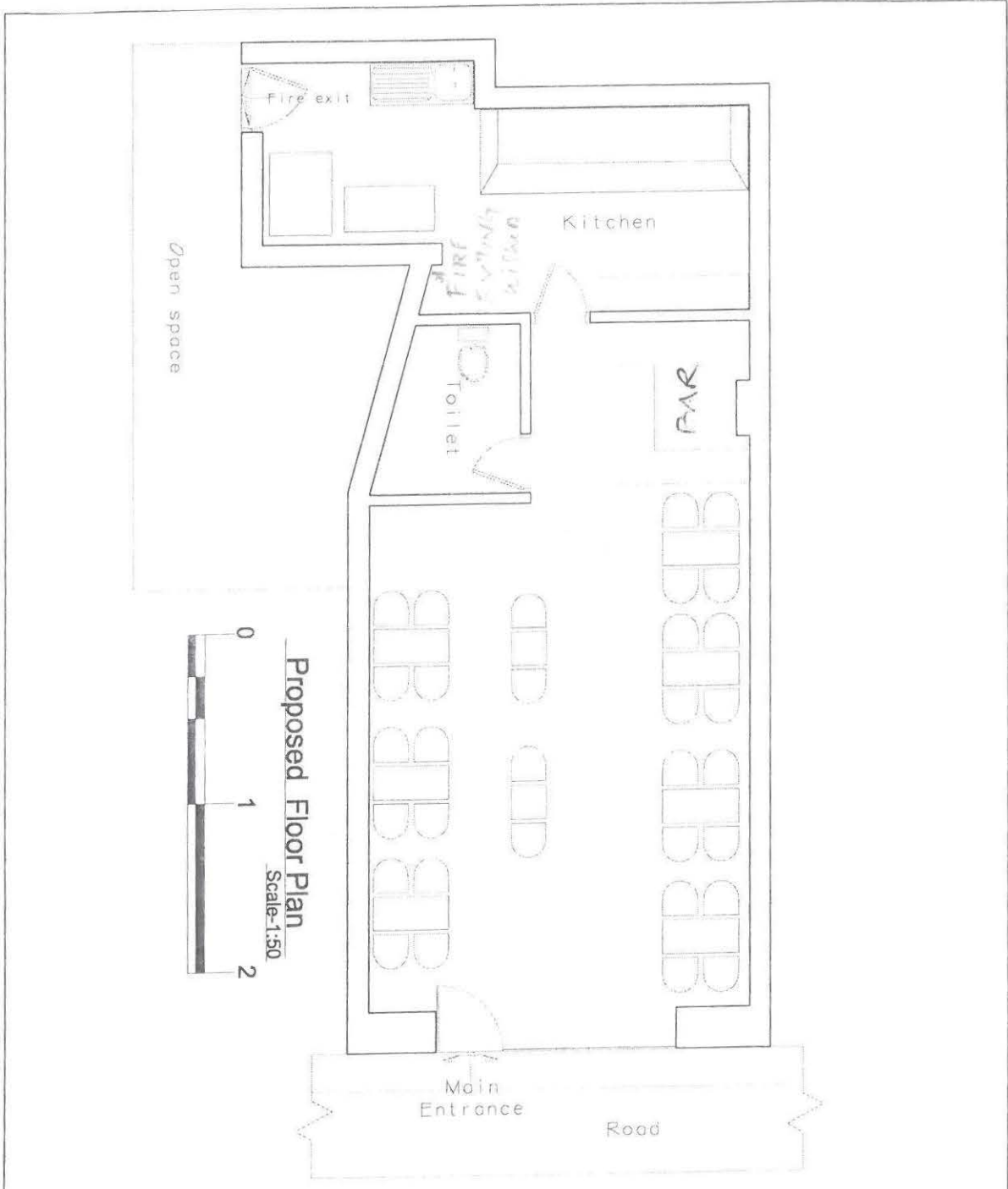
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Appendix 5



Proposed Floor Plan
Scale: 1:50



All dimensions are to be rounded up where appropriate and are to be rounded to the nearest millimetre. If any dimensions are shown in feet and inches, the dimensions in feet shall only apply and the dimensions in inches shall only apply.

This drawing is a subject to some planning and all levels shown are only approximate and subject to site survey.

This drawing is to be read in conjunction with the following documents and any discrepancies or omissions shall be referred to the architect's office before the architect's consent is given.

Check: _____
Project: _____
Sakana SUSHI

Dr. provision: _____
Date: _____
Scale: _____

Drawing title: _____
Drawing No: _____
Proposed Floor Plan

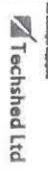
Contract ref: _____
4879 & 04M

Notes: _____
Revisions: _____

Scale: _____
1:50 @ A3

Job no: _____
TCSZ-15

Drawing by: _____
1



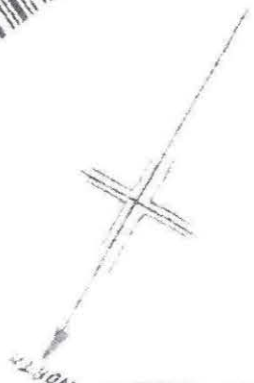
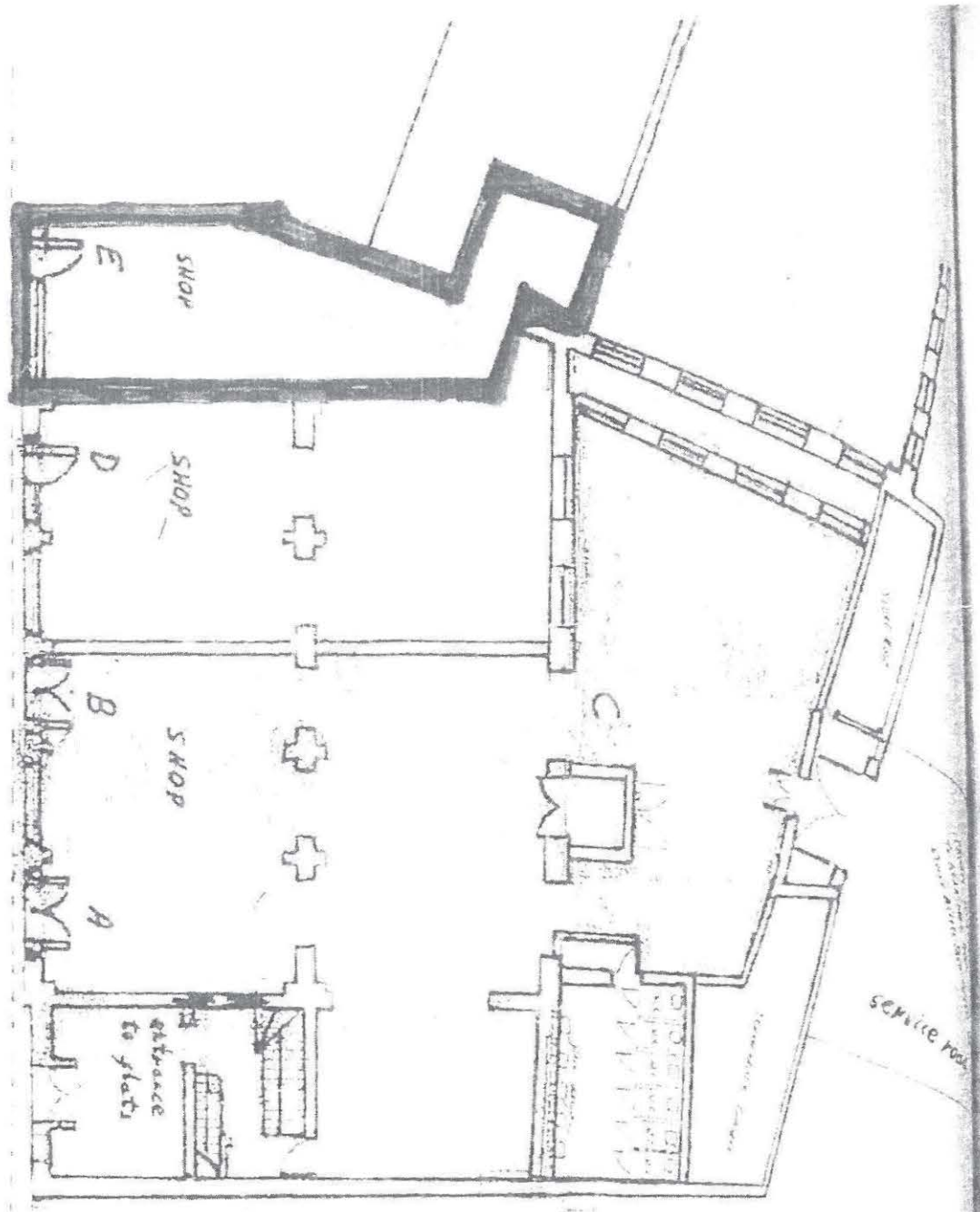
1 Fendley Court, Gurgaon, Haryana
London E3 2SP
Email: info@techshed.com
Web: www.techshed.com

GROUND FLOOR PLAN
43a COMMERCIAL STREET
LONDON E1 6BD
UNIT E

COMMERCIAL STREET

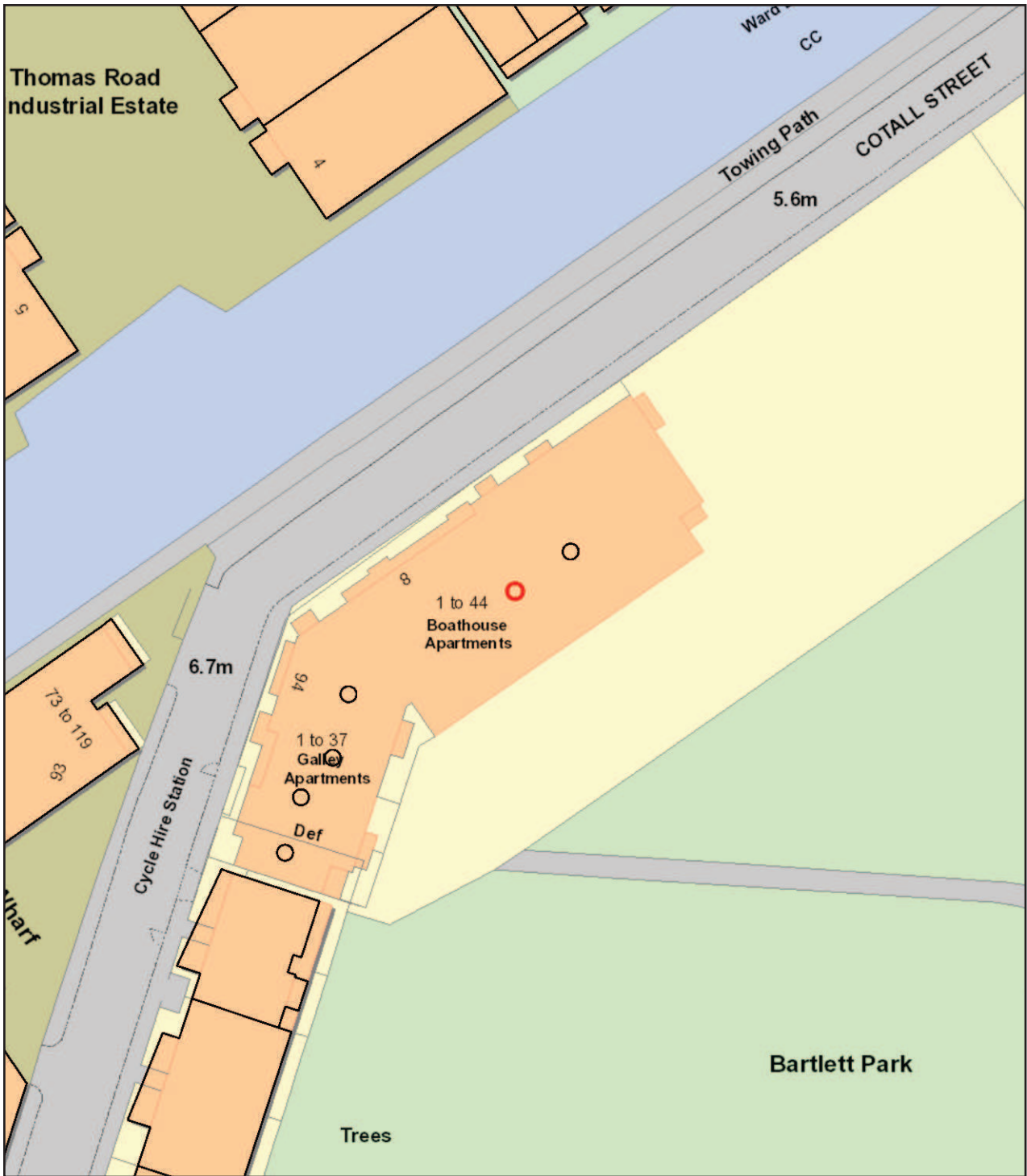
SCALE 1:200

NOTICE OF INTENT TO APPLY



Handwritten notes:
Unit E
Unit D
Unit C
Unit B
Unit A

Appendix 6

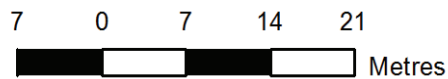


2 Cotall Street

Map 1



Scale 1:769



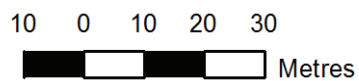


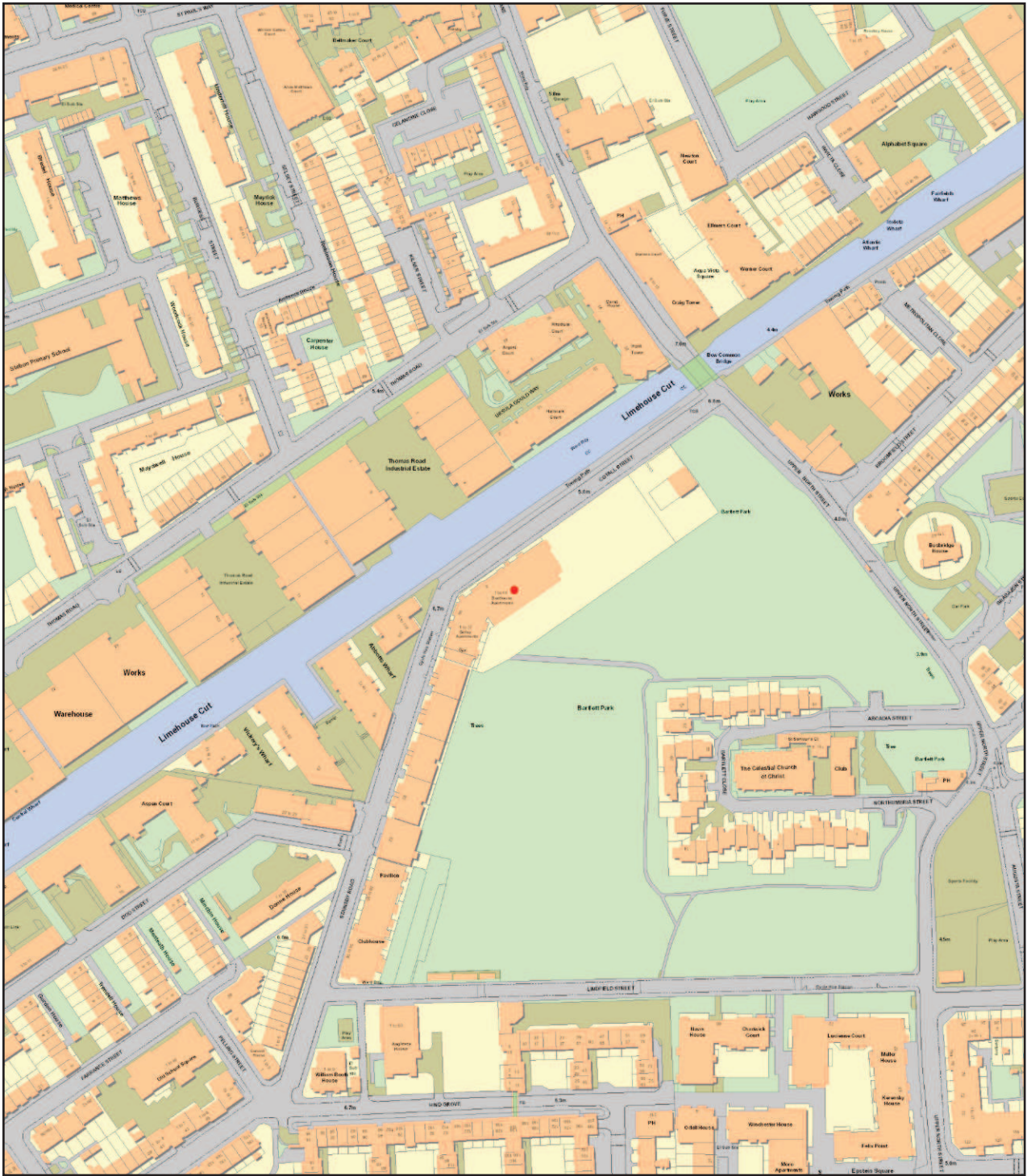
2 Cotall Street

Map 2



Scale 1:1537



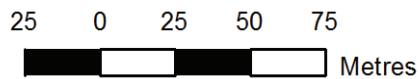


2 Cotall Street

Map 3



Scale 1:3074



Appendix 7

Section 182 Advice by the Home Office Updated on March 2015

Relevant, vexatious and frivolous representations

- 9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.
- 9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.
- 9.6 Frivolous representations would be essentially categorised by a lack of seriousness. Frivolous representations would concern issues which, at most, are minor and in relation to which no remedial steps would be warranted or proportionate.
- 9.7 Any person who is aggrieved by a rejection of their representations on either of these grounds may lodge a complaint through the local authority’s corporate complaints procedure. A person may also challenge the authority’s decision by way of judicial review.
- 9.8 Licensing authorities should not take decisions about whether representations are frivolous, vexatious or relevant to the licensing objectives on the basis of any political judgement. This may be difficult for councillors who receive complaints from residents within their own wards. If consideration is not to be delegated, contrary to the recommendation in this Guidance, an assessment should be prepared by officials for consideration

by the sub- committee before any decision is taken that necessitates a hearing. Any councillor who considers that their own interests are such that they are unable to consider the matter independently should disqualify themselves.

- 9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.
- 9.10 Licensing authorities should consider providing advice on their websites about how any person can make representations to them.

Appendix 8

Andrew Heron

From: Daren Buckingham [REDACTED]
Sent: 11 January 2017 16:41
To: Licensing
Subject: Attn: Mr Andrew Heron - Poplar Union Licensing Application 097346

Dear Mr Heron,

I am a local resident who lives a few metres from the Poplar Union Community Hall and was shocked to find out that they have applied for a drinks and music licence. Living so close to the community hall I am very unhappy that they have decided not to notify local residents directly. Indeed I understood that it is a legal requirement of such applications that residents who live within 40 metres should be notified of such application directly.

I understand that the application was made shortly before the Christmas break on the 20th December and if I was being cynical I would suggest that the application was trying to slip through unnoticed during the holidays. An A4 sized poster on a lamp post is not going to gain the awareness of local residents and therefore a realistic assessment of the impact of granting this licence will not be achieved. Especially with the time limit of 17th January for comments on this application. It really is unacceptable.

I have lived in [REDACTED] for 12 years and in the local area for over 30 years and have some concerns about licensing these premises:

- We already have a problem with anti social behaviour, especially in Bartlet Park, and the introduction of alcohol will surely exacerbate this problem.
- Noise nuisance in the park late at night is a big problem, and music noise from the community hall is really not fair on us local residents, compounded with drinkers spilling into the park.
- Parking too is a massive problem for me and is already at breaking point. This licence being granted is only going to make things worse.

I sincerely hope that this licence application is rejected and the local residents consulted in an open and transparent way so the application can be considered fairly by local residents.

Kind Regards,

Daren Buckingham
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Appendix 9

Andrew Heron

From: Jimmy MG Lim [REDACTED]
Sent: 13 January 2017 23:59
To: Licensing
Subject: Poplar Union Licensing Application 097346 - Attn Andrew Heron

Hi Mr Heron,

I am long time a resident in the area of poplar, [REDACTED]. I am deeply concerned by the poplar union applying for a drinks and music license. I worry for the locals particularly the nursing home*, aged community and quiet community housing in the area.

I have been here for slightly over 11 years, and have grown with the local peaceful community. As you may already understand, on Stainsby road, the population is of higher density considering the number of high rise apartments and public park (Baratte Park). A music and drinking licence will encourage more antisocial behavior and cause unnecessary costs to both the police and local governance parties; as well as endanger the high volume of older residents that will be the result of noise and drunk individuals (refer to above *). From all perspectives of this concerning matter, there will be of little value achieved in allowing such establishments; it will be much a better cause approving developments such as community gyms and learning centres to encourage on improving the community as a whole.

I encourage you to take a deeper consideration on this matter and strongly support your cause in REJECTING the unnecessary "drinks and music" application for a designated residential area.

kind regards,
Jimmy MG Lim

[REDACTED]

--
Jimmy Mian Guan Lim

[REDACTED]

[REDACTED]

Appendix 10

Andrew Heron

From: Roxanna Ong [REDACTED]
Sent: 15 January 2017 18:54
To: Licensing
Subject: Attn: Mr Andrew Heron - Poplar Union Licensing Application 097346

Dear Mr Heron,

I am a local resident who lives very close to the Poplar Union Community Hall and was surprised to find out that they have applied for a drinks and music licence.

I understand that it is a legal requirement for this type of application that residents who live within 40 metres should be notified directly of such an application. I only found out about it by accident via a neighbour . I have not seen any notices for this application on Stainsby Road. It's also very disappointing that notification wasn't provided directly. Why did that not happen?

I have lived in [REDACTED] for over 10 years and have some serious concerns about licensing these premises as I believe it will have an adverse effect on the quality of life for the residents as it is likely to result in:

Noise nuisance

The music noise from the community hall is not fair to local residents and is likely to result in drinkers continuing their revelry into the park once the Union closes.

Anti-social behaviour

This is already a problem in the area and selling alcohol at a premises next to Bartlett Park will only make it worse.

Parking issues

Parking is a big problem, it is very limited and at breaking point. If the licence is granted it'll only make things much worse.

I object to the licence application on these grounds and hope that it will be rejected. I also hope that the local residents will be consulted in an open and transparent way, on a timely basis, so the application can be considered fairly by local residents.

Yours sincerely,

Ms Roxanna Ong
[REDACTED]
[REDACTED]
[REDACTED]

Appendix 11

Andrew Heron

From: H Patel [REDACTED]
Sent: 17 January 2017 08:46
To: Licensing
Subject: Attn: Mr Andrew Heron - Poplar Union Licensing

Follow Up Flag: Follow up
Flag Status: Completed

Dear Mr Heron

I am writing to object to the application for a drinks and music licence for Poplar Union. Despite living so close to the actual venue, I received no indication of the application which I think will have a negative impact on the community within which we live.

Stainsby Road is already congested with cars and to allow an events venue to be located so close to my residential property would only increase the traffic on the actual road and cause further issues with parking. The option of being able to serve alcoholic drinks in the venue is also something I would like to object to. It would lead to anti-social behaviour and noise pollution, especially if the venue is allowed to use the park as a space where people could congregate. We already have problems now and again with anti-social behaviour in the park and objectionable music played late into the night, which keeps us awake. As a father with a four year old son, I would not want there to be excess noise coming from the venue, which would be inevitable given the proposal of a licence, to disturb the sleep of hard working residents, who moved into the area to live a quiet life and escape some of the more challenging behaviour we see on the streets. It is a given that where there are bars and venues that serve alcohol, then there is a rise of anti-social behaviour. I don't see how a meaningless sign which asks for patrons to keep the noise level down is really going to alleviate issues which will undoubtedly arise from people who overconsume alcohol to the point where they don't really care about their actions. I would be most interested to hear your views on this matter.

It would have been just to allow the people in the community to actually have a say about what happens in their local community by actually being consulted by something which will affect our quality of life.

I reiterate that I object most strongly about the proposals for Poplar Union and I look forward to hearing from you in due course.

Yours sincerely

Mr Heeten Patel
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Appendix 12

Andrew Heron

From: [REDACTED]
Sent: 11 January 2017 11:32
To: Licensing
Subject: Poplar Union Licence Application

Follow Up Flag: Follow up
Flag Status: Completed

Dear Mr Andrew Heron,

Re: Ref: 097346 Poplar Union Licensing Application

I live a few yards from the Poplar Union at [REDACTED] and was surprised yesterday to be informed by my neighbour that the Community Centre has applied for a alcoholic drinks licence.

I understand that if a property is within 40 metres of a licence application the resident should be informed in writing. Needless to say there has been no such notification.

The application was submitted just before the Christmas shutdown (20th Dec) which suggests that there has been an attempt to slip this through during a quiet period.

A letter pinned up on a door amongst other publicity material is not a public consultation. As there is a time limit on representations (in this case only a few more days) plus the apparent attempt to keep the application a secret I believe the Council will not get a realistic assessment of the impact of the licence on the area.

I have lived in a property overlooking Bartlett Park for the past 40 years and would like to feed in these comments.

The licensing hours requested by Poplar Union effectively turn a community centre into a pub. Opening times are from early in the morning until eleven at night. This will negatively impact the area in several ways.

Anti-social behaviour: as drinkers pour out into Cotall St and Stainsby Rd. These are the only two dispersal roads.

Impact on Bartlett Park: The doors of the Poplar Union open out onto the park. Drinkers will spill into the park and continue drinking causing a nuisance well into the early hours. We suffer from problems of this nature already. Adding a pub to the problem will on cause late night mayhem.

Parking: there is no room for cars in this area. Local residents will not be able to park until throwing out time. The parking problem is critical now.

Limehouse canal. Directly opposite the Poplar Union is the Limehouse Cut. There have been many incidents of drunks drowning in this canal. I want it placed on record that there is a potential health and safety risk of late night drinking within easy access to a canal.

Tony Portacio
[REDACTED]
[REDACTED]
[REDACTED]

Appendix 13

Andrew Heron

From: Ann Wymont [REDACTED]
Sent: 11 January 2017 16:51
To: Licensing
Subject: Poplar Union Licensing Application 097346 - Attn: Mr Andrew Heron

Dear Mr Heron,

I live a few hundred yards from the Poplar Union and was surprised yesterday to be informed by a local neighbour that the Poplar Union has applied for an alcoholic drinks and music licence.

I have lived nearby to Bartlett Park for over 50 years and have some serious concerns about licensing these premises:

- There is a big problem with anti social behaviour already and the introduction of alcohol will surely exacerbate this problem.
- Noise nuisance can be a really big issue and music noise from the community hall is really not fair on us local residents, compounded with drinkers spilling into the park.
- Car parking too is extremely difficult in the area and is already at breaking point. This licence will only make things worse.

I sincerely hope that my comments are noted and this this licence application is rejected and the local residents consulted in an open and transparent way so the application can considered fairly by local residents. An A4 poster on a lamp post is really not letting the locals know what happening in a fair way.

Regards,

Mr F. Wymont
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Appendix 14

LBTH
TRADING STANDARDS
17 JAN 2017
LICENSING

10th January 2017

David Tolley

Application (Head of Environmental Health & Trading Standards)

Licensing Section

John Onslow House

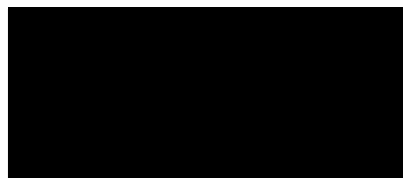
1 Ewart Place

London,

E3 5EQ

Galley Apartments Residents

Mohammed Rashid



App Number:

Ref: CLC/EHTS/LIC/097346

Dear David,

We are writing to express our Deep Concern regarding Poplar Union, 2 Cottal Street London E14 6TL where the Licencing Authority has received an application for the premises licence that can include; the selling of alcohol, regulated entertainment or late night refreshment (this means the supply of hot food after 11.00PM).

Galley Apartment is a residential building with a strong community feel – a number of our residents have lived there for over few years. We are extremely worried that this proposal will destroy the fabric of this community as the introduction of a premises licence to sell alcohol, late night refreshment including supply of hot food after 11.00PM that will change the character of this area, bringing in people from very different walks of life and ultimately change the equilibrium. We do not need any very late night (Especially after 11.00PM) restaurant/pub style space which forcefully gentrifies a whole neighbourhood!

Aside from this, we have a number of further concerns which outlined below:

Security and Anti-Social Behaviour – Our building is accessed through key fob enable security doors, with a separate space for bikes in the basement. Non-residents of Galley Apartments who are not residents accessing the building to consume alcohol, drugs, eating food in the stairs, and also stole bikes from the basement and additionally broken cleaners cupboard in the Galley Apartments and this poses a number of problems as it means that potential anyone from different location would try to gain access to the building. In an area where crime is already an issue, opening a centre where Hot Food and Alcohol will be served after 11.00PM to people definitely would increase crime and increase the risk for vulnerable people living in the Stainsby Road and Cottal Street near Barlett Park (such as pensioners), and this is a very deep concerns.

Furthermore, if you allow to serve food and consume alcohol after 11.00PM in this area than there will be people who will be smoking/"hanging out" near the Lime house Canal, Barlett Park and also on the Cottal Street or Stainsby Road and this not only will give a bad impression to visitors but will also impact the health of residents specially the growing children's living in this area.

Traffic – introducing a refreshment centre to sell hot food, serve alcohol in the space will undoubtedly increase the traffic around the building. Stainsby Road, Dodd Street near Cottal Street is already heavily congested and this will compound the problem. Furthermore, finding parking for residents is already extremely difficult and we fear that this proposal will only exasperate this issue further.

Noise/food smell/pollution/litter/dust/Invite Pests like mice, rats etc. : – the proposed space has been disused for a long time to date and after the recent developments it has reached to a nice and tolerable area for local residents and youngsters. If you allow to open a refreshment centre even after 7.00PM to sell hot food, serve alcohol then the food smell will spread in the area which will ultimately destroy the beauty and standard of resident's life and it will create noise from vehicles that people will bring into the locality, various group of people coming and going from the refreshment centre would produce dust in summer and considerable amount of group of people to visit the refreshment centre to eat food or consume alcohol would create noise, litter in the street,. And this will impact residents such as working professionals, pensioners and young children and not to mention inconvenience for the rest.

Destroy the value of Residential area: The people In this surrounding area are mainly working class people with family and children's. People comeback at evening to their flats/premises to take some relax/rest/refresh to reenergise for next day work. If you offer the permission to open a refreshment centre to keep open till late (Anything after 7.00PM that will invite people from various location to have party/social gathering/functions which will not only disturb resident's personnel life but also ultimately push residents to move out from the area.

Disrupt the Children's / Baby's social life and interrupt the privacy of life: Stainsby Road/Cottal Street is comprise with mainly family houses where each family have at least two kids/children's. The children's come back from school and go to bed around 7.00PM. If the proposed location used for refreshments at evening then it would cause noise from Cottal street or Stainsby Road from people's vehicle, group chit-chats in Barlett Park and open an opportunity for various group of people to engage in different kind of unsocial activities in the park and that would ultimately effect the growing children's life and disrupt their social life.

Invite Strangers/Anti-social group to the Barlett Park: If you allow the proposed location for selling food and alcohol then this would invite various group of people into the place and they would potentially cause noise/chaos or even fights after having too much drink or some other anti-social group to gather around in the park and disturb the living neighbours. Without a place to serve alcohol and food, there was various incidents that was reported by me to Lime house police on summer 2016 to control unsocial activities in the Barlett Park. I still find lots of trouble klds/youngsters muck around the park throughout night and thorough rubbish in the street and also the park. Your proposed location for serving food and alcohol is adjacent to the park and no doubt it would bring more troubles to the locality.

Health and Safety and Environmental Issues: Serving Hot Food, Serving Alcohol would invite various people to the place and if people can't find a space in the place then they would hang around outside/Street/Park where they may smoke or even they may bring their cars/vehicle which would increase the air pollution in the area and may increase the risk of security for the local residents.

Better options –

Option A: Serve food and alcohol not later than 7.00PM due to consideration of Residential Area and the location near to the park.


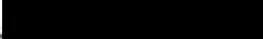
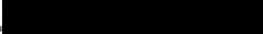
Option B: we firmly believe that there are better options for refreshments within half a mile at Chrisp Market or West India Dock Road with easy access or within one mile Canary Wharf that would not impact on residents and is far better offer for economy, society and balance of life than what is on offer in the proposed location. We urge you to look at this as an option over road, our residential place and near our building.

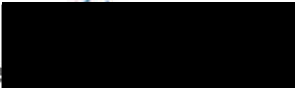

We have stated above that we strongly disagree with the proposal and feel that it hasn't been anticipated suitably and the needs/views of residents should take priority over commercial activity.

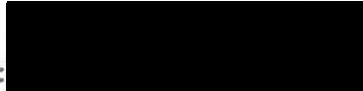
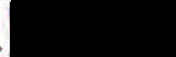
We would be much appreciated if you could reconsider this proposal and have a serious consideration to the local residents.


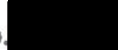
Yours Sincerely,



The Residents of Galley Apartments, (as signed below)

Signature: 
Name: 
House no. 



Signature: 
Name: Alessandro
House no. 

Signature: 
Name: SAMU A ALMAZ
House no. 



Signature: 
Name: APRY MARY
House no. 

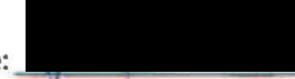
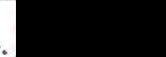
Signature: 
Name: Anne Ales
House no. 

Signature: 
Name: SHELNA BEGUM
House no. 

Signature: 
Name: Halima Ali
House no. 

Signature: 
Name: _____
House no. _____

Signature: 
Name: Abdul malik
House no. 

Signature: 
Name: JOE HNSL
House no. 

Signature: _____

Signature: _____

Name: RASHVA

House no. [REDACTED]

Signature: [REDACTED]

Name: _____

House no. _____

Signature: [REDACTED]

Name: SAKIR AHMED

House no. [REDACTED]

Signature: [REDACTED]

Name: ELENA MURDO

House no. [REDACTED]

Signature: [REDACTED]

Name: BOBIR ALI

House no. [REDACTED]

Signature: [REDACTED]

Name: PARTH PAMRANI

House no. [REDACTED]

Signature: [REDACTED]

Name: CIORSA STARA

House no. [REDACTED]

Signature: [REDACTED]

Name: PAUL BRADY

House no. [REDACTED]

Signature: _____

Name: _____

House no. _____

Signature: [REDACTED]

Name: JOAN

House no. [REDACTED]

Signature: [REDACTED]

Name: JENNY

House no. [REDACTED]

Signature: [REDACTED]

Name: MUSA

House no. [REDACTED]

Signature: [REDACTED]

Name: MD ASKIR ALI

House no. [REDACTED]

Signature: [REDACTED]

Name: MIS LIPI B. NEAH

House no. [REDACTED]

Signature: [REDACTED]

Name: Tahsin Pamuk

House no. [REDACTED]

Signature: _____

Name: _____

House no. _____

Signature: _____

Appendix 15

Anti-Social Behaviour on the Premises

Licensing Policy

The Licensing Authority expects the applicant to have addressed all crime and disorder issues relating to the premises in their operating schedule and to have sought appropriate advice. **(See Section 6 of the Licensing Policy)**

The Licensing Authority will consider attaching conditions to deter crime and disorder and these may include conditions drawn from the Model Poll of Conditions relating to Crime and Disorder. **(See Appendix 3 of the Licensing Policy)**. In particular Members may wish to consider (this list is not exhaustive):

- Methods of management communication
- Use of registered Door Supervisors
- Bottle Bans
- Plastic containers
- CCTV
- Restrictions on open containers for “off sales”
- Restrictions on drinking areas
- Capacity
- Proof of Age scheme
- Crime prevention notices
- Drinks promotions-aimed at stopping irresponsible promotions
- Signage
- Seating plans
- Capacity

If Members believe that there is a substantial problem of anti-social behaviour and it cannot be proportionately addressed by licensing conditions they should refuse the application.

Police Powers

The Licensing Act 2003, Part 8 gives a senior police officer the power to close a premises for up to 24 hours where the officer believes there is, or is likely to be disorder on or in the vicinity and closure is necessary in the interests of public safety.

Guidance Issued under Section 182 of the Licensing Act 2003

The pool of conditions, adopted by the Council is recommended (Annexe D).

The key role of the Police and SIA is acknowledged (2.1-2.2).

Conditions attached to licences cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff or agents, but can directly impact on the behaviour of customers in the immediate vicinity of the premises as they seek entry or leave (1.16).

Conditions are best targeted on deterrence and preventing crime and disorder (2.3) communication, CCTV, police liaison, no glasses, capacity limits are all relevant (2.3 - 2.7).

Guidance Issued under Section 182 of the Licensing Act 2003

Conditions can be imposed for large capacity “vertical consumption” premises (10.23 – 10.24).

Guidance Issued by the Office of Fair Trading

This relates to attempts to control minimum prices.

Other Legislation

- The Council has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder.

Appendix 16

Anti-Social Behaviour from Patrons Leaving the Premises

General Advice

Members need to bear in mind that once patrons have left a premises they are no longer under direct control. Members will need to be satisfied that there is a link between the way the premises is operating and the behaviour that is complained of. An example of this would be that irresponsible drinking is being encouraged. Before deciding that any particular licensing conditions are proportionate, Members will also need to be satisfied that other legislation is not a more effective route. For example, if the problem is drinking in the street it may be that the Council should designate the area as a place where alcohol cannot be consumed in public.

Members may also wish to consider whether the hours of opening relate to any problems of anti-social behaviour.

If Members believe that there is a substantial problem of anti-social behaviour and it cannot be proportionately addressed by licensing conditions they should refuse the application.

Licensing Policy

The policy recognises that other legislation or measures may be more appropriate but also states that licensing laws are “a key aspect of such control and will always be part of an overall approach to the management of the evening and night time economy” (**see Section 4.15 and 4.16 of the Licensing Policy**).

The Licensing Authority expects the applicant to have addressed all crime and disorder issues relating to the premises in their operating schedule and to have sought appropriate advice. (**See Sections 6.2 of the Licensing Policy**)

The Licensing Authority will consider attaching conditions to deter crime and disorder and these may include Conditions drawn from the Model Poll of Conditions relating to Crime and Disorder. (**See Appendix 3 of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- Bottle Bans
- Plastic containers
- CCTV (outside the premises)
- Restrictions on open containers for “off sales”
- Proof of Age scheme
- Crime prevention notices
- Drinks promotions-aimed at stopping irresponsible promotions
- Signage

Cumulative Impact

There is a process by which the Licensing Authority can determine that an area is saturated following representations. However, the process for this involves wide consultation and cannot come from representations about a particular application. **(See Section 7 of the Licensing Policy).**

Police Powers

The Licensing Act 2003, Part 8 gives a senior police officer the power to close a premises for up to 24 hours where the officer believes there is, or is likely to be disorder on or in the vicinity and closure is necessary in the interests of public.

Guidance Issued under Section 182 of the Licensing Act 2003

The key role of the Police is acknowledged (2.1).

Conditions attached to licences cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder, but can relate to the immediate vicinity of the premises as they seek entry or leave (1.16).

Conditions are best targeted on deterrence and preventing crime and disorder (2.3) CCTV inside & out, communication, police liaison, no glasses are all relevant

There is also guidance issued around public nuisance (2.14 – 2.20).

The pool of conditions, adopted by the Council is recommended (see Appendix 3 of the Licensing Policy). Licence conditions should not duplicate other legislation (1.16).

Necessary and appropriate conditions should normally focus on the most sensitive periods and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder (2.18/2.20).

Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the licensed premises and, therefore, beyond the direct control of the individual, club or business holding the licence, certificate or authorisation concerned (13.13).

Other Legislation

Crime and Disorder Act 1998

The Council has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder.

The Act also introduced a wide range of measures designed to address anti- social behaviour committed by adults and young people. These include:

- Anti-Social Behaviour Orders
- Child Curfew Schemes
- Truancy
- Parenting Orders
- Reparation Orders
- Tackling Racism

Appendix 17

Access and Egress Problems

Such as:
Disturbance from patrons arriving/leaving the premises on foot
Disturbance from patrons arriving/leaving the premises by car
Lack of adequate car parking facilities
Close proximity to residential properties

Comment

The above have been grouped together as egress problems. Of course the particular facts will be different for each alleged problem.

Egress only is referred to-if necessary access can be added or substituted in.

General Advice

In considering concerns relating to disturbance from egress, Members need to be satisfied that the premises under consideration has been identified as the source of the actual or potential disturbance. If they are satisfied that this is a problem, then proportionate conditions should be considered.

The hours of operation also need to be considered.

If Members believe that there is a substantial problem concerning egress and it cannot be proportionately addressed by licensing conditions, they should refuse the application.

Licensing Policy

The policy recognises that noise nuisance can be an issue, especially if a premises is open late at night. (**See Section 10 of the Licensing Policy**).

The Licensing Authority expects the applicant to have addressed all nuisance issues relating to the premises in their operating schedule and to have sought appropriate advice from the Council's Environmental Health Officers. (**See Section 10.2 of the Licensing Policy**).

The policy also recognises that staggered closing can help prevent problems at closure time (**See Section 15.1**).

However, while all applications will be considered on their merits, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated close to local residents. (**See Section 15.5**)

The Council has adopted a set of framework hours (**See 15.8 of the licensing policy**). This relates to potential disturbance caused by late night trading.

The Licensing Authority will consider attaching conditions to prevent nuisance and these may include Conditions drawn from the Model Pool of Conditions relating to the prevention of Public Nuisance. (**See Annex G of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- hours of opening (this needs to be balanced against potential disorder caused by artificially early closing times)
- Whether certain parts should close earlier than the rest (for example a “beer garden”, or restricted in their use)
- Whether or not certain activities should have to close at an early hour, for example live music
- Conditions controlling noise or vibration (for example, noise limiters, keeping doors and windows closed).
- Prominent clear and legible notices at all exits requesting the public to respect the needs of local residents and leave the premises and area quietly

Guidance Issued under Section 182 of the Licensing Act 2003

The prevention of public nuisance could include low-level nuisance, perhaps affecting a few people living locally as well as major disturbance affecting the whole community. (2.19).

Licence conditions should not duplicate other legislation (1.16).

Any conditions should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should be aware of the need to avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues. (2.20)

Measures can include ensuring the safe departure of customers, these can include:

- Providing information on the premises of local taxi companies who can provide safe transportation home; and
- Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks

Necessary and appropriate conditions should normally focus on the most sensitive periods (2.22) and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder.

Appendix 18

Licensing Policy Relating to Hours of Trading

All applications have to be considered on their own merits.

The Council has however adopted a set of framework hours as follows:

Monday to Thursday	06:00hrs to 23:30hrs
Friday and Saturday	06:00hrs to 00:00hrs (midnight)
Sunday	06:00hrs to 22:30hrs

(see 12.8 Of the Licensing Policy)

In considering the applicability of frame work hours to any particular application regard should be had to the following

- Location
- Proposed hours of regulated activities, and the proposed hours the premises are open to the public
- The adequacy of the applicants proposals to deal with issues of crime and disorder and public nuisance
- Previous history
- Access to public transport
- Proximity to other licensed premises, and their hours

(See 12.8 of the licensing policy)

Subject to any representations to the contrary in individual cases the following premises are not generally considered to contribute to late night anti-social behaviour and will therefore generally have greater freedom

- Theatres
- Cinemas
- Premises with club premises certificates
- Premises licensed for off sales only